

HIGHER HOTEL INSTITUTE CYPRUS

Module Description 2018/19



Module Title : Professional English II

Module Code : HTEN 121

Programme of Study/Year of Study : Hospitality and Tourism Management

Group : HTMLI

Semester : SPRING

Number of Hours Taught : 2 periods per week

ECTS : 2

Instructor:

Froso Frangos

Office Hours:

Wednesday, 10:30 – 11.30

Office Number:

219

Office Tel:

22404824

email:

Pre-requisite(s) :

Module Rationale

This module, as all language modules, is aligned with the Common European Framework of References (CEFR) for Languages. This course intends to further extend the basic language skills focusing on communication in the hospitality and tourism industry. By the end of the semester, students are expected to have gone halfway through the B1 Level.

Aims

This is the second course in a sequential series, and it provides students with basic language skills of listening, speaking, reading and writing in English, with emphasis on practical vocabulary and professional situations.

Intended Learning Outcomes

By the end of the semester, students are expected to be close at functioning close to B1+ Level of the Common European Framework of Reference for Language. Upon successful completion of the module, students will be able to use the English Language for:

- **write emails**
- **write informal letters**
- **report statements and questions**
- **write articles**
- **write reports**
- **compile a CV**
- **complete a register**
- **take bookings**
- **deal with complaints**



Delivery Methods:

Role-play, group discussion, reading and listening comprehension exercises, writing.

Assessment:

- Attendance, participation and homework	10%
- Quizzes	20%
- Mid-Term Exam	30%
- Final Exam	40%

Module Requirements

Refer to the student's manual for the module requirements.

Module Plan and Content

Week	Dates	Topics to be Covered	Reference Chapter / Material
1.	28/01– 01/02	Past Perfect Simple Past Perfect Continuous	Connect B1, Unit 3
2.	04/02-08/02	Question words, Giving Directions, -ed endings	English for International Tourism, Unit 4
3.	11/02-15/02	Word Building Expressions. Informal Letter Comparatives and Superlatives, Hotel facilities, Describing hotels, Dealing with new words	Connect B1, Unit 4 English for International Tourism, Unit 5
4.	18/02-22/02	Word Building Preposition + noun Writing Articles Writing emails describing a hotel	Connect B1, Unit 5 English for International Tourism, Unit 5
5.	25/02-01/03	Dealing with everyday situations Modals and Semi-modals Consolidation 1 Grammar review	Connect B1, Unit 6 English for International Tourism, Consolidation 1
6.	04/03-08/03	Writing informal letters Dealing with everyday situations Cruises Cabin facilities	Connect B1, Unit 6 English for International Tourism, Unit 6
7.	12/03-15/03	Gapped text Word-building Describing facilities of a cruise-ship Preparing and presenting an itinerary (<i>group work</i>)	Connect B1, Unit 6 English for International Tourism, Unit 6



8.	18/03-22/03	Different situations Multiple choice Write a CV Write a covering letter Apply for a job Interview for a job (<i>role-play</i>)	Connect B1, Unit 6 English for International Tourism, Unit 6
9.	26/03-29/03	Word building Expressions: <i>tell</i> Health and Safety	Connect B1, Unit 7 English for International Tourism, Unit 7
10.	02/04-05/04	Mid-term Exam	
11.	08/04-12/04	Relative Clauses Check in a guest Give health and safety advice	Connect B1, Unit 7 English for International Tourism, Unit 7
12.	15/04-19/04	Doing things together Writing an Article Write a letter of Apology	Connect B1, Unit 7 English for International Tourism, Unit 7
13.	22/04-23/04 & 02/05-03/05	Phrasal Verbs: <i>up, down</i> Exchange holiday plans Describe traditional gifts	Connect B1, Unit 8 English for International Tourism, Unit 8
14.	06/05-10/05	The Passive voice Create a tourism development plan Give a presentation	Connect B1, Unit 8 English for International Tourism, Unit 8

Essential Reading

- Burlington Connect B1: Megan Blair and Kevin McCormick, 2009, Burlington books ISBN 9789963487646
- English for International Tourism – Pre-Intermediate: Iwonna Dubicka and Margaret O'Keeffe, Pearson Longman Limited ISBN 0-582-479886

Additional Reading

- **Hand-outs**
- **Newspaper and Magazine Clips**
- **Extra Grammar material**