

HIGHER HOTEL INSTITUTE CYPRUS

Module Description 2018/19



Module Title : Professional English IV

Module Code : HTEN 221

Programme of Study/Year of Study : Culinary Arts, Hospitality and Tourism Management

Group : HTMII

Semester : SPRING

Number of Hours Taught : 2 periods per week

ECTS : 2

Instructor: Alexandra Ioannou

Office Hours:

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Pre-requisite(s) :

Module Rationale

This module, as all language modules, is aligned with the Common European Framework of References (CEFR) for Languages. The course intends to further extend the basic language skills focusing on communication in the hospitality and tourism industry. By the end of the semester, students are expected to have covered the B1 + Level.

Aims

This is the fourth course in a sequential series, and it provides students with basic language skills of listening, speaking, reading and writing in English, with an emphasis on practical vocabulary and professional situations.

Intended Learning Outcomes

By the end of the semester, students are expected to be able to be functioning at the Bi Level of the Common European Framework of Reference for Language. Upon successful completion of the module, students will be able to use the English language to:

- write an informal letter
- write an opinion essay
- write a report
- write a formal letter
- reply to an enquiry
- plan and sell tours
- give directions

Delivery Methods:



Role-play, group discussion, reading and listening comprehension exercises, writing.

Assessment:

- Attendance, participation and homework 10%
- Quizzes 20%
- Mid-Term Exam 30%
- Final Exam 40%

Module Requirements

Refer to the students' manual for the module requirements.

Module Plan and Content

| Week | Dates | Topics to be Covered | Reference Chapter / Material |
|------|---------------------------------|--|---|
| 1. | 28/01– 01/02 | Gerunds / Infinitives Phrases with prepositions | Connect B1+Unit 7 |
| 2. | 04/02-08/02 | The Causative An informal letter | Connect B1+Unit 8 |
| 3. | 11/02-15/02 | The Passive Modal verbs | Connect B1+Unit 8 Engl. for Int. Tour Unit 10 |
| 4. | 18/02-22/02 | The Passive An opinion essay | Connect B1+Unit 8 |
| 5. | 25/02-01/03 | Reported Speech Replying to an inquiry | Connect B1+Unit 9 |
| 6. | 04/03-08/03 | Reported Speech Applying for a job | Connect B1+Unit 9 |
| 7. | 12/03-15/03 | Mid-term Exam | |
| 8. | 18/03-22/03 | Relative Clauses Attending a job interview | Connect B1 Unit 10 Engl. for Int. Tour. Consolidation 2 |
| 9. | 26/03-29/03 | Conditionals (Zero and First Type) | Connect B1 + Unit 11 |
| 10. | 02/04-05/04 | Conditionals (Second and Third Types) | Connect B+1 Unit 11 |
| 11. | 08/04-12/04 | Writing a report | Connect B+1 Unit 11 |
| 12. | 15/04-19/04 | Expressing wishes Conditionals without "if" | Connect B+1 Unit 12 |
| 13. | 22/04-23/04 & 02/05-03/05 | Present Tenses as Future Selling tours Changing booking Giving directions | Engl. for Intern. Tour. Unit 5, 11-12 |
| | 24/04-30/04 | EASTER HOLIDAYS | |
| 14. | 06/05-10/05 | Revision | |



Essential Reading

- Burlington Connect B1+: Megan Blair and Craig Stevens, 2013, Burlington books ISBN 9789963481101

English for International Tourism – Pre-Intermediate: Iwonna Dubicka and Margaret O' Keeffe, Pearson Longman Limited ISBN 0-582-479886

Additional Reading

- **Hand-outs**
- **Newspaper and Magazine Clips**

